

ADMINISTRATIVE INTERNAL USE ONLY

30 June 1981

STAT MEMORANDUM FOR: [] Building Planning Staff, O/L
 VIA : Chief, NFAC/PMES
 SUBJECT : Personnel/Space Requirements Survey -- Step One

Personnel and Space Estimates

Attached are the Office of Economic Research estimates of personnel and space requirements for 1987 and for the year 2000 as requested. These estimates are built from our actual occupied space and our current authorized personnel. You may find the program of interest to manipulate planning data NFAC-wide.

Machine Support

By 1987, each person in OER should have a computer terminal on his desk. The terminals will be supported by the Agency's central computer system and by several distributed processors. One of these processors may be supporting our econometric modeling effort, others will provide fast, reliable word and data processing facilities. OER will need at least 600 square feet of space to accommodate these processors and the high-speed, high-quality printers that OER expects to have by 1987. We also will need an individual to monitor this equipment.

New Technologies

With the trend toward microelectronics, OER probably will have no special floor loading, power, or heating and cooling requirements relating to computer equipment. Any new facility should, however, contain power, telephone, and data signal jacks at every possible workstation. This will preclude the need for drilling holes and pulling wires every time an analyst or terminal moves.



Executive Officer
 Economic Research

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Attachment:
 As stated

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Next 1 Page(s) in Document Exempt

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TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	Chief, PMES/NFAC		
2.	[Redacted]		
	Building Planning Staff		
3.	Office of Logistics		
4.			
5.			

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